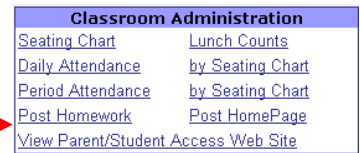


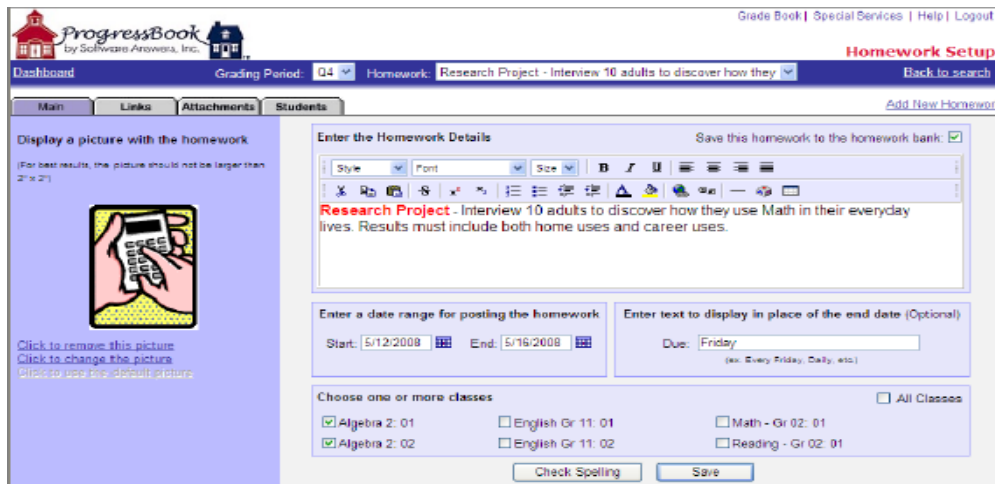
How to: Post Homework with Attachments to the Homework Web Page

1. Click on the class from the **Teacher Home Page** taking you to the **Class Dashboard**.
2. Click the **Post Homework** link under the Classroom Administration heading:

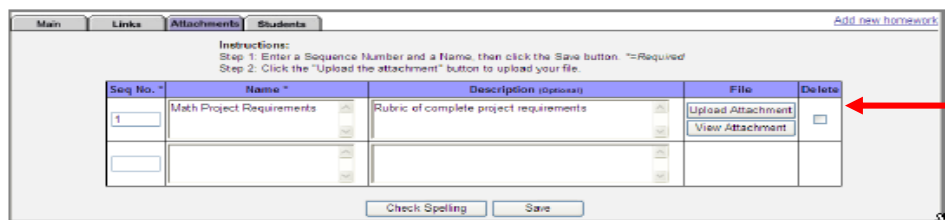


Which takes you to the **Homework Search** page.

3. Click the **Add New Homework** link
4. Complete the screen, entering the homework description, date range for posting the homework and any other applicable information. (Be sure to save this homework to the homework bank). **Click Save.**



5. After clicking Save, 3 additional tabs will be available to you; Links, Attachments, Students. Click the Attachments tab and complete the screen. You can attach documents to this assignment by clicking the Upload Attachment link. View Attachment will be displayed when the attachment has loaded successfully. **Save!**



6. You can exclude individual students from the homework on the Students Tab.
7. Here is how that assignment will show on the Homework Page for students/parents:



Assignments and homework appear on the Homework Web Page from 12:01 am on the date assigned until 11:59 pm on the due date.